

# VISITATION REPORT

To be forwarded to the R E Grand Secretary together with the Secretary's Report, within **TEN DAYS after the Visitation.**

Please see that every question is answered.

DATE: .....

To the *ME Grand High Priest of the Grand Royal Arch Chapter of the Commonwealth of Massachusetts:*

Having complied with the requirements set forth in your commission as District Deputy Grand High Priest of the..... Capitular District, assisted by E.: Companion ..... as District Deputy Grand Captain of the Host, I visited..... Chapter, at .....(city) with E.: ..... serving as High Priest, on the evening of ....., (date) and present my report herewith.

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## CHARTER

Condition of Original .....

## FINANCIAL

Are all funds held by treasurer, Secretary or Trustees deposited in banks in the name of the Chapter?  
Strongly recommended.

Does Secretary make prompt and frequent settlements with the Treasurer?

## RECORDS

Are.....written  
Judged by legibility and neatness.

Are records of all convocations entered?.....

Are they permanently bound?.....  
Strongly recommended.

## ATTENDANCE AT VISITATION

Members.....Visitors.....  
Visiting Officer and Suite ..... Total present .....  
State of the weather .....  
Degree worked .....

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## GENERAL

Was the Grand Chapter Constitution presented ?.....

Are all amendments properly inserted in their By-Laws?  
.....

Do they bear the approval of the Grand Chapter? .....

Are Past High Priests filling subordinate offices other than Treasurer, Secretary or Chaplain ?.....

Were any of the regular officers absent? .....  
State position  
.....

What is the General Condition of the Chapter, and how does its officers impress you ?  
.....

Suggestions for improvement.....

How can the Grand Chapter Assist? .....

Condition of the rooms for conferring Chapter Degrees  
.....

Is the Preparation Room free from Paraphernalia?.....

Has the Grand Lecturer visited the Chapter recently? .....

Is instruction needed ? .....

Is the Standard Revised Work strictly adhered to in the Past and Royal Arch Degrees?  
.....

Have you visited the Chapter unofficially since your appointment? .....

OVER  
ADDITIONAL REMARKS

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Chapter.....

Location.....

District.....

Signed

*District Deputy Grand High Priest*

